

**Arlington Contributory Retirement Board
Agenda for September 8, 2016
Senior Center Ground Floor**

Board members present: Chairman John Bilafer, Richard Keshian, Kenneth Steele and Kenneth Hughes

Board members not present: Richard Viscay

Call to order Regular Monthly Meeting

Chairman Bilafer called the regular meeting to order at 4:31 P.M

Motion and vote to approve Expense and Payroll Warrants 22 and 23

After review and discussion, Mr. Steele made a motion to approve the Expense and Payroll Warrants 22 and 23 for payment, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Motion and vote to approve Minutes for July 2016

After review and discussion Mr. Steele made a motion to approve the July 2016 Minutes, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Motion and vote to approve June 2016 Trial Balance

After review and discussion Mr. Steele made a motion to approve the June 2016 Trial Balances, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Motion and to approve new town members

After review and discussion Mr. Hughes made a motion to approve the new town members, seconded by Mr. Steele. The motion was approved by unanimous vote

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Kyle Beauregard	08-22-2016	9+2%	Park Maintenance
Justin Buswell	08-22-2016	9+2%	Public Safety Dispatcher
Thomas Fitzgerald	08-18-2016	9+2%	Custodian
Kimberly Grubb	09-01-2016	9+2%	Director Recreation Pre-School
Carol Marquis	08-08-2016	9+2%	Parking Control Officer
Nathaniel Strasberg	08-29-2016	9+2%	Senior Planner
Joseph Szafarowicz	07-25-2016	9+2%	Civil Engineer
William Tilton	08-15-2016	9+2%	Custodian

Motion and vote to approve new school members

After review and discussion Mr. Steele made a motion to approve the new town members, seconded by Mr. Hughes. The motion was approved by unanimous vote

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Potoula Angelakis	08-08-2016	9+2%	School Secretary
Cecelia Burks	08-31-2016	9+2%	Teacher Assistant
Eileen Delory	08-31-2016	9+2%	Teacher Assistant
Sarah Diminco	08-31-2016	9+2%	Teacher Assistant
Sarah Goldfinch	08-31-2016	9+2%	Teacher Assistant
Chelsea Kelly	08-31-2016	9+2%	Teacher Assistant
Emily Magee	08-31-2016	9+2%	Teacher Assistant
Erin Pigott	08-31-2016	9+2%	Teacher Assistant
Jaclyn Tomaszewski	08-31-2016	9+2%	Teacher Assistant

Motion and vote to approve retirement application for Mr. Peter Cannon, Mr. Michael Callahan and Mrs. Judith Chebator

After review and discussion Mr. Steele made a motion to approve the three applications for retirement, seconded by Mr. Hughes. The motion was approved by unanimous vote

Name	DOB	Creditable Service	Group	Dept/Pos	Veteran Status	Retirement Option	Date
Peter Cannon	07/14/1955	17 Years 0 Months	1	DPW/ MEO II	No	B	08/02/2016
Michael Callahan	12/30/1953	19 Years 0 Months	1	Facilities/ Custodian	No	B	08/06/2016
Judith Chebator	02/01/1946	33 Years 1 Months	1	School/ Clerical	No	B	10/13/2016

Discuss and review of vacation buyback correspondence between Attorney Tom Gorman and PERAC

After review and discussion of the correspondence Mr. Keshian made a motion to have Mr. Gorman review the police and fire contracts individually and provide the Board with criteria if any that would allow the vacation buyback to be considered pensionable, seconded by Mr. Hughes. The motion was approved by unanimous vote

Discuss Mary Maher Buyback of Creditable Service from the Cambridge Retirement Board.

Mr. Greco was contacted by the Cambridge Retirement Board Executive Director Ellen Philbin after she was contacted by Ms. Maher regarding Ms Maher previous buyback. Mrs. Philbin asked why the time from 1975 to 1979 was not included in the buyback. Mr. Greco told Mrs. Philbin that Cambridge's previous Executive Director did not include this time with the original buyback information. Mr. Greco told Mrs. Philbin that he would check with his Board but in his opinion he feels Cambridge should accept the liability for the 3 years and 11 months because when she went back to work in Cambridge prior to Arlington it does not appear as if Ms. Maher was offered to by this time back as she should have been. Mrs. Philbin said she agreed and if the Arlington Board agrees with Mr. Greco she will

have her Board vote to accept the liability. Based on the information Mr. Steele made a motion to have Cambridge accept the 3 years and 11 months of creditable service, seconded by Mr. Hughes the motion was approved by unanimous vote.

Adjourn

At 5:30 PM Mr. Keshian made a motion to adjourn the meeting, seconded by Mr. Hughes. The motion was approved by unanimous vote